

ASPEN 2017 & 39TH MPA ANNUAL CONGRESS

5 – 7 October 2017 • Shangri-La Hotel Kuala Lumpur, Malaysia

Paediatric Nephrology: Office Paediatrics to Tertiary Care

Abstract Submission Guideline

Please carefully read the Abstract Submission Guideline below before submitting an abstract. Abstracts can only be submitted electronically through official Congress website. Abstract sent by post, fax or email **WILL NOT BE ACCEPTED**.

Important Dates:

Open for abstract submission	: 03 January 2017
Closing Date	: 17 July 2017
Notification of acceptance/rejection	: 31 July 2017

Important Notes:

- Accepted abstracts will be presented in either thematic Poster Sessions or Oral Abstract Sessions on **6th – 7th October 2017**.
- Authors of abstracts accepted for presentation **MUST** be registered delegates and be responsible for all expenses incurred in the production of their presentations, travel and accommodation during the Congress.
- Abstracts will be rejected if they contain no data or if the English is unacceptable. All Presenting Authors will receive detailed presentation guidelines closer to the Congress date after their abstract have been accepted.
- Acknowledgement of the receipt of abstract submission will be sent to the Presenting Author's email address immediately upon submission. Letter of acceptance/ rejection will be sent to you latest by **31st July 2017** once the decision is made. The Presenting Author will receive all correspondence regarding the abstract status, presentation type, date and time, via the email that is provided in the abstract submission.

Abstract Guideline:

- The abstract must not exceed 300 words. Word limit of 300 words includes tables which must be in text format, not graphic format.
- Text should be in Times New Roman with font size 10 and single-spaced.
- Do not include figures or graphs with the abstract. Any figures or graphs format will not be published.
- Abstract title must be in Title Case, e.g. "Pediatric Nephrology". The title should be brief and clearly indicate the content of the abstract.
- Name of Author and co-author [first name, middle initial(s), and surname] institutions, cities and countries are to be typed in appropriate boxes. Do not include degrees or professional titles (Dr, PhD, Prof, MD, etc.)
- Presenting author's name should be underscored.



5 – 7 October 2017 • Shangri-La Hotel Kuala Lumpur, Malaysia

Paediatric Nephrology: Office Paediatrics to Tertiary Care

Structure of Abstract

In order to make the abstract as informative as possible, please provide:

- a brief statement of the purpose of the study
- the method used
- the result observed
- the conclusions based upon the results

It is inadequate to state "The results will be discussed" or "The data will be presented".

Subtitle of the paragraphs should be in bold format in the following order: Background, Method, Results, and Conclusions.

EXAMPLE

- A) Background:** A statement of purpose of the study (preferably one sentence).
- B) Methods:** A brief statement of the methods used. For abstracts reporting clinical research, a sentence or phrase presenting the most important selection criteria for subjects should be included.
- C) Results:** A summary of the results presented in sufficient detail with statistical analysis to support the conclusions.
- D) Conclusions:** A statement of the conclusions reached.

Use standard abbreviations generic drug names. Place unusual abbreviations or acronyms in parentheses after first use. Do NOT identify author(s) or institution(s) in text.